

**Consultancy services of \$10,000 or more during 2007/2008**

| Consultants name                      | Description   | Amount (incl gst)    | Selection process (1) | Justification (2) |
|---------------------------------------|---|----------------------|-----------------------|-------------------|
| CompAssess                            | HR Consulting   | \$ 11,275.00         | Select                | C                 |
| CPR Communications & Public Relations | Provision of communications advice                                    | \$ 18,040.00         | Select                | B                 |
| CPR Communications & Public Relations | Provision of communications advice                                    | \$ 19,978.13         | Select                | B                 |
| Clayton Utz                           | Provision of legal advice   | \$ 17,600.00         | Panel                 | B                 |
| Corrs Chambers Westgarth              | Provision of legal advice   | \$ 35,777.19         | Panel                 | B                 |
| Ernst & Young                         | Provision of accounting advice  | \$ 10,824.00         | Select                | B                 |
| Pricewaterhouse Coopers               | Provision of internal audit service 30 June 2007 through 30 June 2008 | \$ 268,532.00        | Open                  | C                 |
| Pricewaterhouse Coopers               | Provision of internal audit services for 2008, 2009 and 2010          | \$ 561,000.00        | Open                  | C                 |
| Pricewaterhouse Coopers               | Provision of tax advice   | \$ 11,000.00         | Select                | B                 |
| Pricewaterhouse Coopers               | Provision of tax and accounting advice                                | \$ 16,500.00         | Select                | B                 |
|                                       |   |                      |                       |                   |
| <b>TOTAL</b>                          |   | <b>\$ 970,526.32</b> |                       |                   |

(1) Explanation of selection process terms drawn from the Commonwealth Procurement Guidelines (January 2005)

**Open Tender:** A procurement procedure in which a request for tender is published inviting all businesses that satisfy the conditions for participation to submit tenders. Public tenders are sought from the marketplace using national and major metropolitan newspaper advertising and the Australian Government AusTender internet site.

**Select Tender:** A procurement procedure in which the procuring agency selects which potential suppliers are invited to submit tenders. Tenders are invited from a short list of competent suppliers.

**Direct Sourcing:** A form of restricted tendering, available only under certain defined circumstances, with a single potential supplier or suppliers being invited to bid because of their unique expertise and/or their special ability to supply the goods and/or services sought.

**Panel:** An arrangement under which a number of suppliers, usually selected through a single procurement process, may each supply property or services to an agency as specified in the panel arrangements. Tenders are sought from suppliers that have pre-qualified on the agency panels to supply to the government. This category includes standing offers and supplier panels where the consultant offers to supply goods and services for a pre-determined length of time, usually at a pre-arranged price.

(2) Justification for decision to use consultancy

- A** – skills currently unavailable within agency
- B** – need for specialised or professional skills
- C** – need for independent research or assessment